

FREQUENTLY ASKED QUESTIONS (FAQ) - NEW STUDENTS (FEE)

1. How can I make payment of fees?

Students may make fee payments through the following methods:

- i. **UniMAP's Cashless Payment Portal (URPay)** - <https://urpay.unimap.edu.my/>
 - a. "Type of User" - "Offered Undergrad Student"
 - b. *Username* : Matric No.
Password : I/C or Passport No.
 - c. Click on "Fees", select "Pay", and choose the preferred payment method
 - d. Enter the required information and proceed with payment

- ii. **JomPAY**

Payment may be made via **JomPAY** (through internet banking or mobile banking of any local bank).

Biller Code	: 1024
Ref-1	: Matric Number
Ref-2	: I/C or Passport Number



Please ensure the following information is entered accurately:

- **Biller Code:** 1024
- **Ref-1:** Matric Number
- **Ref-2:** Identity Card Number
- Enter the payment amount accordingly

- iii. **Bank Islam Bill Presentment**

- a. **Via Bank Islam Internet Banking / Mobile Banking.**

- i. Visit <http://www.bankislam.com.my> and log in
- ii. Select "Bill Presentment" under Payment / Services
- iii. Enter the Identity Card Number and select Universiti Malaysia Perlis as the payee
- iv. Enter the payment amount and proceed

- b. **Via Bank Islam ATM (using Bank Islam ATM card)**

- i. Select "Others", then "IPT Bill & Fee Payment", followed by "IPT Fees / Bill Presentment"
- ii. Select account number, enter the student's Identity Card Number, and choose Universiti Malaysia Perlis as the payee
- iii. Enter the payment amount and proceed

2. What is the amount of fees payable for new students?

The total fees payable according to programme of study are as follows:

Diploma	Fee Semester 1 (RM)	Minimum Payment (RM)
Engineering	1,785.00	775.00
Mechanical Engineering Technology	1,865.00	775.00
Polymer Engineering Technology	1,858.00	768.00
Chemical Engineering Technology	1,858.00	768.00
Environmental Engineering Technology	1,858.00	768.00

Bachelor	Fee Semester 1 (RM)	Minimum Payment (RM)
Engineering Entrepreneurship, New Media Communication, International Business; and Interactive Media Technology	2,035.00	775.00
Engineering & Engineering Technology	2,200.00	790.00
Technolog	2,690.00	790.00
Applied Science (Materials & Metallurgical Technology)	3,242.00	790.00
Accounting	3,400.00	790.00
Data Science (Artificial Intelligence)	3,650.00	790.00

3. Can fees be paid in cash?

No. All transactions are strictly **cashless**.

4. When do I need to pay my tuition fees?

Students are required to settle their tuition fees before the registration day, according to the date stated in the Offer Letter System.

5. Is there a specified deadline for semester fee payment?

For new students, fees must be settled before registration. If full payment is not made, the outstanding balance must be settled no later than two (2) weeks before the examination slip is issued.

For existing students, outstanding fees must be settled before new semester registration or no later than two (2) weeks before the examination slip issuance date.

6. Will fees be refunded if I drop a course?

No refund will be made if a student drops a course.

7. If I defer my studies, do I still need to pay the fees?

Students are required to settle the fees and register as a UniMAP student first. Subsequently, an application for deferment must be submitted to the respective faculty for consideration and approval. Upon approval, the Bursary Department will process the refund of fees paid.

8. Do I need to pay accommodation fees if I stay with my family?

Accommodation fees are payable by all UniMAP students. Applications for exemption from residing at the Residential College must be submitted to the Pusat Perumahan Pelajar (PPP). Any refund of accommodation fees is subject to PPP approval.

9. Are loans or scholarships provided? Will UniMAP assist in the application process?

Students must apply independently to the relevant agencies for any loan or scholarship. Students may refer to Student Affairs Department (JHEP) for information on agencies offering financial assistance.

10. If I receive sponsorship, do I still need to make payment?

Students who receive sponsorship must submit or email a copy of the sponsorship offer letter to Bursary Department and Student Affairs Department (JHEP). New students are encouraged to make payment prior to registration to avoid any inconvenience during the semester.

11. If I have paid the fees before the sponsor makes payment, will I be refunded?

Yes. The payment will be refunded once the sponsor has made payment to UniMAP.

12. How do I apply for a PTPTN loan?

Student Affairs Department (JHEP) will conduct a briefing for all new students regarding PTPTN loan applications.

13. How can I pay using my own or my parents' EPF (KWSP) account?

Students or guardians who intend to withdraw from EPF Account 2 for tuition fee payment may apply directly through the official EPF website at www.kwsp.gov.my. Please follow the instructions provided on the website.

Eligible students may also claim airfare for Semester 1, subject to EPF eligibility criteria and guidelines.

All payments received by Universiti Malaysia Perlis (UniMAP) from EPF will be processed by the Bursary Department. Students may check payment status via the Online Student Information (OSI) portal.

14. Is payment by instalment allowed?

Students may pay the minimum fee (registration fee) prior to registration, and the remaining balance must be settled no later than two (2) weeks before the examination slip is issued.

15. If I have not yet entered campus and am attending classes online, do I still need to pay orientation, transportation, and accommodation fees??

Students are required to pay all fees included in the approved fee structure. Any reduction or exemption is subject to approval by the University authority and will be notified if applicable.

16. If I receive an offer from another institution, can I claim a refund of the fees paid to UniMAP?

Students may claim a full refund of fees paid provided they have not registered with UniMAP. A notification and refund request letter must be emailed to kewanganpelajar-bendahari@unimap.edu.my and cc to kemasukan@unimap.edu.my no later than one (1) day before registration day.

If a student has registered but wishes to withdraw due to receiving another offer or other reasons, a formal withdrawal application must first be submitted to the Admission and Student Records Division (AMD). Refunds will be processed after confirmation of withdrawal is received from AMD and PPP.

17. If I withdraw after registration, am I eligible for a refund?

a) Registration Fee

No refund will be made if a student withdraws after registration.

b) Tuition & Service Fee

- i. Withdrawal within 14 days from the registration date:
Fees will be refunded after deducting the Registration Fee and Accommodation Fee (pro-rated based on the number of days stayed in the hostel).
- ii. Withdrawal from the third week until mid-semester break:
 - No refund of Registration Fee.
 - 50% of tuition fees will be refunded.
 - Accommodation fees will be refunded after deducting the number of days stayed.
 - Other fees are non-refundable.
- iii. Withdrawal after mid-semester break:
 - No refund of tuition fees will be made.
 - Accommodation fees will be refunded after deducting the number of days stayed.

If a student withdraws without fully settling fees, the student shall be considered indebted based on the chargeable fees calculation.

18. How can I contact the Bursary Office for further enquiries?

Students may contact the Student Finance Division, Bursary Department via email kewanganpelajar-bendahari@unimap.edu.my or phone calls at **04-941 4033 / 4035 / 4020 / 4335**.